CYT STUDY
ACRA Counselor/Therapist Individual Service Log

COUNSELOR/THERAPIST NAME: _____ **COUNSELOR/THERAPIST STUDY SITE [XSITE]**:_____
COUNSELOR/THERAPIST STUDY ID [XSID]: _____ **DATE**: _____ **PAGE**: _____

PARTICIPANT ID [XPID]	TX Collateral ID	Relationship Code	Mode	Service Type	PROC Code	LOC Code	TIME SPENT In Minutes	Engagement	Comments/Notes
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TOTAL TIME									

MODE OF CONTACT	SERVICE TYPE	PROCEDURE/ACTIVITY CODES	LOCATION CODES	How difficult was it to engage the participant/ family/ collateral this session?
1. Telephone 2. Face to face	1. Individual Participant ~~2. Group [NOTE: Use Group service Log]~~ ~~3. Family~~ [NOTE: Use Family Service Log. 4. Collateral 5. Own agency Staff 6. School 7. Probation 8. Other ecosystem/Agency	Direct Services 300 Rapport Building 301 Functional Analysis 302 Happiness Scale 303 Goals of Counseling 304 Relapse Prevention Training 305 Social/Recreational Counseling 306 Problem solving skills training 307 Communication skills training 308 Relationship counseling/family 309 Relationship counseling/peers 310 Job Finding 311 Assignment of homework (e.g. sampling, communication) 312 Review of homework 313 Anger Management 399 Other ACRA 700 CM–Safety Net 701 CM–Engagement 702 CM–Scheduling, confirming 703 CM-Barrier Reduction/advocacy 704 CM-Crisis management 705 CM-Linkage to community support group 799 CM-Other CM activity 800 Urine testing and feedback 801 Discussion of termination Indirect Services 901 Research Paperwork 902 Clinical Paperwork 903 Travel 904 Clinical Supervision 905 Case Preparation 999 Other Indirect Activity	00. Main office 10. Alton 50. Maryville 60. Granite City 99. Other 1. Car-telephone 2. Social service agency 3. Substance abuse agency 4. Participant's residence 5. Public Place 6. Court/legal agency 7. School/workplace 8. Health related facility 9. State operated facility	1. Not at all difficult 2. Very minor difficulties 3. Some difficulty 4. A fair amount of difficulty 5. A great deal of difficulty 0. Not applicable **Relationship Codes** 01. Functional mother 02. Functional father 03. Sibling 04. Additional family member 05. Peer 00. Not applicable